

The Stoke Poges School's PTA

PTA Committee Meeting Minutes

Date: Monday 12th June 2023

1. Attendance

President: Liz Astley

Chairperson: Emily Cleary

Secretary: Saadiya Alam

Treasurer: Karrie Taylor

Events Co-Ordinator: Amanda Benians

Buyer: Amy Chapman

Helpers Co-Ordinator: Saira Awan

General Support: Aishah Tariq, Lauren Kelleher

2. Apologies

Navneet Bal, Manni Purewal, Kelly Flaherty, Guj Chhokar

3. Update from Treasurer – see appendix for breakdown of figures.

Closing balance as of today: £15,529.68

£100 received from Amazon

£920 received from the Food Festival so far

£936 – Father's Day Sales (cost was about £260) profit of about £676 so far

Payments due - £450 for leavers.

Still waiting to be invoiced for class donations (£30 per class).

Once new playground has been laid, we will be invoiced for that – this is starting on Monday.

Last year we donated to junior challenge – it does fit constitution, this year two years are taking part - 4 & 5 and next year it will be year 4, 5 & 6. Emily proposed donation to junior challenge for £150 – agreed.

Last year we covered medals for sports day (about £40) we may be asked again – agreed.

4. Father's Day sale

322 tickets sold.

Amy buying gifts, Amanda will set up, Navneet will send class lists to school.

5. Bag2School

A week next Tuesday Bag2School – Georgia will be there on the Monday after school to collect bags. On Tuesday morning we need someone to get there at 8.20am for people dropping off beforehand – Liz confirmed staff will be there.

6. Pizza Night

Next Friday is pizza night, will send another whatsapp reminder towards the end of the week. Only issue is that it is the day of the class picnic and open afternoon. Kits will need to be sorted out before picnic starts.

7. Food Festival

We are getting there on the raffle. We do need a few more volunteers, if we can ask around. Half an hour on stall between 3pm and 4pm, and for face painting.

Double Decker soft play bus – will be parked in the staff carpark where fire engine was last year.

8. Class donations

Donations may be matched to make it up to £50 per class.

9. Next meeting

8.00pm Monday 11th September – will set a date for AGM in October at that meeting.

10. AOB

None.

Approval signatures:

Emily Cleary (Chairman)

Karrie Taylor (Treasurer)

Appendix – Treasurer Update**Summary of Income for Spring Term****FY 22/23**

	Income	Expense	Total
<u>Income From Events</u>			
Amazon Smile	£ 99.64	£ -	£ 99.64
Food Festival	£ 580.00		£ 580.00
Fathers Day Sale	£ 936.14		£ 936.14
	£ 1,615.78	£ -	£ 1,615.78

PTA donations to SPS & other expenditure

			£ -
	£ -	£ -	£ -

Total Income for Summer Term FY 22/23**£ 1,615.78****Closing Balance at bank as at 12.6.23****£ 15,529.68**

Breakdown for the year

Opening bank balance as at 30.8.22		£ 12,157.45	
	Incoming	Outgoing	
Amazon Smile	£ 173.18		£ 173.18
Food Festival	£ 920.00		£ 920.00
Pinewood Nurseries Xmas Event	£ 124.50		£ 124.50
Smarties Challenge	£ 615.47	£ 138.70	£ 476.77
Xmas Gift Sale	£ 1,114.37	£ 287.94	£ 826.43
Bag2school	£ 163.20		£ 163.20
Easter Egg Hunt	£ 258.80	£ 207.00	£ 51.80
Father's Day Gift Sale	£ 385.99		£ 385.99
Circus	£ 4,331.27	£ 3,970.95	£ 360.32
Fireworks	£ 3,395.68	£ 1,630.13	£ 1,765.55
PTA donation to school		£ 1,908.69	-£ 1,908.69
Surplus Float	£ 182.05		£ 182.05
Xmas Jumper Sale	£ 62.53		£ 62.53
Xmas raffle	£ 288.80		£ 288.80
Steam Cabin		£ 591.64	-£ 591.64
SUMup Card reader		£ 159.80	-£ 159.80
SPSPTA - Popcorn		£ 93.00	-£ 93.00
Parent kind membership		£ 140.00	-£ 140.00
Mothers Day Sale	£ 936.14	£ 451.90	£ 484.24

Closing balance at bank as at 12.6.23 **£ 15,529.68**