

The Stoke Poges School's PTA

PTA AGM Minutes

Date: Monday 16th October 2023

1. Attendance

President: Liz Astley

Chairperson: Emily Cleary

Treasurer: Karrie Taylor

Buyer: Amy Chapman

General Support: Aishah Tariq

Sam Benchehou

Navneet Bal

Georgia Perlesha

Guj Chhokar

Yessica S

Evangelia Thomdaki

Anoop Khanke

Amanda Benians

Anita

2. Apologies

General Support: Lauren Kellerher

Secretary: Saadiya Alam

Events co-ordinator: Saira Awan

3. Finance Summary

Period 1st Sept 2022 to Aug 31st 2023. Opening bank balance £12157, income in that period £7863 out goings £15913. The bank balance at the end of the period was £4107. Largest contribution of £1985 came from the food festival, followed by £1765 for the fireworks. Other good earners are the father/mothers/xmas present sales.

PTA donated £12,000 to the field project this year.

(See Appendix 1 for breakdown).

4. Election of the new PTA committee

The following persons volunteered and were voted into the roles listed in the below table.

President	Liz Astley
Chair Person	Emily Cleary
Vice Chair Person	Sam Benchehou
Secretary	Georgia Perlesha
Treasurer	Karrie Taylor
Buyer	Amy Chapman
Events/Volunteers' co-ordinator	
Uniform Sales	Angie Jeffries
Raffles/lotteries co-ordinator	Georgia Perlesha
Ticket Sales	Navneet Bal
Events Publicity	Richard Caddy
Communications Officer	Anoop Khanke
General Support	Lauren Kelleher, Guj Chokker, Aisha Tariq

5. Constitution

Emily shared the constitution and it was approved by the committee.

6. AOB

Proposed events for the Winter Term

- **Fireworks night**, 2nd November, 30% of silent fireworks, to show we are mindful of our neighbours, forewarning will go out to the community. 132 tickets sold so far, 55 are family tickets, therefore half tickets sold already. Last year sold over 100 on the last day.
- **Bags 2 School**, bring in preloved clothes and shoes, PTA get paid per kilo. Price has increased as we have booked in advance. There is a trackable link to show where the clothes to go to. Booked for January and June 2024.
- **Xmas gift sale**, need 4 or 5 volunteers on the day, 8th December was proposed. Aisha, Georgia, Guj, Emily, Chee Ching have volunteered for helping on the day.
- **Raffle sales at Xmas productions**, Georgia said to ask for donations from Waitrose in November. Emily said will need volunteers for the 3 productions.

Thank you's

Emily thanked Saira for the phenomenal support she gave to the PTA during the time she was on the committee as well as all the other members that have committed time over the previous year. Emily thanked the new committee members for volunteering their time for the upcoming year.

7. Next meeting is Monday 6th November at 8.00pm

Approval signatures:

Emily Cleary (Chairman)

Karrie Taylor (Treasurer)

Appendix 1

Bank Reconciliation Friends of Stoke Poges School YE 31/8/2023

Balance at bank b/fwd 1/9/22				12157.45
Add Profit from Events	Income	Expense	Profit	
Amazon Smile	£ 173.18		£ 173.18	
Food Festival	£ 2,415.82	£ 431.29	£ 1,984.53	
Pinewood Nurseries Xmas Event	£ 124.50		£ 124.50	
Smarties Challenge	£ 615.47	£ 138.70	£ 476.77	
Xmas Gift Sale	£ 1,114.37	£ 287.94	£ 826.43	
Bag2school	£ 429.20		£ 429.20	
Easter Egg Hunt	£ 258.80	£ 207.00	£ 51.80	
Father's Day Gift Sale	£ 913.86	£ 260.96	£ 652.90	
Village Fete	£ 109.05	£ 141.00	-£ 31.95	
Circus	£ 4,331.27	£ 3,970.95	£ 360.32	
Fireworks	£ 3,395.68	£ 1,630.13	£ 1,765.55	
Surplus Float	£ 182.05		£ 182.05	
Xmas Jumper Sale	£ 62.53		£ 62.53	
Xmas raffle	£ 288.80		£ 288.80	
uniform sales	£ 32.00		£ 32.00	
Mothers Day Sale	£ 936.14	£ 451.90	£ 484.24	
Total Profit from Charitable Events				£ 7,862.85
PTA donation to school			£ 1,908.69	
Steam Cabin			£ 591.64	
SPSPTA - Popcorn			£ 93.00	
Parent kind membership			£ 140.00	
Field Project			£ 12,000.00	
Class Donations			£ 420.00	
Junior Challenge			£ 150.00	
Leavers donation			£ 450.00	
SUMup Card reader Purchase			£ 159.80	
Total Donations				£ 15,913.13
Balance at bank as at 31/8/23				£ 4,107.17