

# The Stoke Poges School's PTA

## PTA Committee Meeting Minutes

Date: Monday 15<sup>th</sup> January 2024

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### 1. Attendance

**President:** Liz Astley

**Chairperson:** Emily Cleary

**Vice-Chair: Person:** Sam Bencheou

**Secretary:** Georgia Perlesha

**Buyer:** Amy Chapman

**Uniform Co-Ordinator:** Angie Jefferies

**General Support:** Lauren Kelleher, Aiysha Ahmed, Aishah Tariq, Guj Chhoka, Raj, Amanda Benians, Anoop, Navneet

### 2. Apologies

**Treasurer:** Karrie Taylor

### 3. Financial Summary

- £500 for raffles
- Christmas gift sale – to check with Karrie.

### 4. Update on break the rules day – Anoop

- Thursday 29<sup>th</sup> Feb (Leap day)
- Meeting with prefects before Christmas – rules that able to be broken ready and poster.
- If class raises more than £50, teacher to sing song to class at end of the day.
- £50p for each rule to be broken.
- Info to be send out on Friday in SPS bulletin, after half term to put around school.
- Georgia to look into printing out the flyers – 430

### 5. Outdoor Cinema – Anoop

- 40% of tickets sales to be given to Film Bank Media
- Can screen the cinema any time not just after sunset.
- Cheaper to do Mon- Thursday, 1 hr to set up.
- Reduce rate for £1000, but would need to after sunset.
- £1000 donation from Stoke Park
- £2.5k to put on, potential profit of circa £2k
- 16<sup>TH</sup> May and 13<sup>th</sup> June (Thursday) / 24<sup>th</sup> May and 14<sup>th</sup> June (Friday) (Aiming for 14<sup>th</sup> June)
- Thurs/Fri preferable to school - £500 more to go on Friday.
- Navneet to do ticket page, Amy to buy for tuck shop

- Guj to do rota
- Anoop, Georgia, Guj, Nav, Amy, Emily, Raj, Sam, Amanda to volunteer
- Gates open at 5 and film to start at 6.
- To check bar hire.

**6. Smarties Challenge**

- 450 tubes of smarties – Amy to check how much.
- Friday 9<sup>th</sup> Feb to send out tubes of smarties - finishing after half term.

**7. Mother's Day sale**

- Friday 8<sup>th</sup> March - £3 ticket, close tickets on Friday 1<sup>st</sup> March
- Chee Ching, Saira, Guj, Emily, Aisha, Georgia to volunteer
- Amy to buy and set up tables for morning.
- Anoop and Aishah to get access to Parent Kind to jointly do posters.
- Navneet to set up ticket system.

**8. Easter event**

- Friday 22<sup>nd</sup> March - £3 ticket, top sales Tues 19<sup>th</sup>
- Sam and Angie to prepare KS1 & KS2 new answers and new clues for easter hunt.
- Amy and Guj to buy.
- Navneet to set up ticket system, by Mon 11<sup>th</sup> March.

**9. Times tables rockstars – Lauren**

- £100 per school – but need to check (Lauren to confirm)
- Send out questionnaire email to see if the parents would be interested.
- Going to check to see what Steph (Maths lead) thinks.

**10. School Library Renovations**

- Stoke Park donated £20k for library.
- Fundraisers for books going ahead.
- Liz to share graphics of library.

**11. Noticeboards and event flyers**

- Anoop to work with Amanda on printing out A3 and posting flyers when needed.

**12. Fireworks date for this year**

- To check to see if week of 5<sup>th</sup> November.

**13. Confirm dates for next meeting.**

- 29<sup>th</sup> April Next Meeting: time to be confirmed.

**14. AOB**

- Emily to set up sub committees for each event.
- To review the order of events so they are not too much at once.
- Uniform: 3 boxes of uniform in PTA shed, Angie to wash
  - Friday 9<sup>th</sup> Feb Uniform sale

- Georgia, Guj, Anoop, Sam to volunteer
- Raffles Small raffle ahead of production
  - 7<sup>th</sup> Feb (2-3pm) Emily to volunteer / 8<sup>th</sup> Feb (6pm), Sam to volunteer
  - Emily already has Roald Dahl museum, Champagne, Photography donations
  - Prefects to help with raffle sales – 2 coming along 6pm
- Fathers Day Sale 7<sup>th</sup> June